

Beresford Public Library
Board Minutes
February 26, 2019 @ 5:30

Present: Dan Williams, President; Sharon Akland, Amy Stimes, Lourdes Reaves and Jane Norling, Library Director/ Secretary.

Absent: Garet Wyatt and Troy Boone

Dan Williams called the meeting to order at 5:35 pm

Review of minutes: The minutes for November 27, 2018 were reviewed. Sharon Akland motioned to approve the minutes. Lourdes Reaves seconded. Motion carried.

Correspondence & Donations:

No correspondence

Donations in Nov. (after last board meeting) Jerilyn Birnie \$2,500.00

J. Norling \$25.00 in memory of Gini Finger

Donations in Dec. none

Donations in January BARF \$20.00

4th Grade class from Christmas store \$295.40

Sharon and Wayne Akland \$15.00 in honor of D. Hellie retirement

February: We did receive the tax allotment from Lincoln County of \$4,500.00 and tax allotment from Clay County of \$1,500.

P. McGill \$20.00 in memory of Joelle Stuessi and \$20.00 in memory of Kari Kribell

Director's Report:

- 3rd, 4th and 5th grade classes are coming to the library to check out books. The students and the library staff are participating in the 40 book challenge this year. Jane did brief the board on the program and how much we enjoy interacting with the students about the books they are reading.
- Annie and Sasha will attend the summer reading workshop in Lennox tomorrow and Jane and Barb will go to Yankton on Friday.
- Adult craft day: Annie and Sasha had a canvas bag adult craft day that was enjoyed by the participants and the craft turned out very nice. Great comments from the participants.
- Game Day and Brick Builders. On Mondays after school we are having game day in February, Brick Builders Club in February and Game Day in March. The kids are having fun and enjoying our events. Conrad Josko is volunteering to lead the game day events.
- Movie Day is continuing to be held on teacher in-service days.
- Sasha is doing a great job and the staff all works together very well.
- Annie and Sasha did some storytime outreach to the certified day cares, Kids Crossing and Bright Beginnings.

- We completed inventory and had some items missing but nothing out of the ordinary.
- E-rate filing. Jane has completed the 470 e-rate form and will soon be filing the 471 form after a 28 day waiting period.

Treasurer's Report:

Amy Stimes reviewed the bills for December 2018, January 2019 and February 2019. Board members were presented a listing of the expenses for all months. Financial reports from the city were given to each board member. The library checking balance is \$11,399.60 and the savings/gift balance is \$24,553.68. A motion was made by Lourdes Reaves to approve the bills for December 2018, January and February 2019. Second was made by Amy Stimes. Motion carried.

Old Business:

Library Accreditation: Jane is working on the accreditation process for the library. We have a couple of things to complete and verify if we have enough training.

2018 Final Budget: Board members were given a copy of the final 2018 budget. The unexpended balance is \$35,939.06. Elaine assured Jane that \$10,000 of that was transferred to reserves but is not showing on the budget sheet. Therefore we should have returned \$25,939.06 back to the city fund that was unexpended of our total budget.

New Business:

Annual Report: Jane is working on the annual library report that is submitted to the state library. Dan Williams and a city official will sign off on the report as well as Jane as the library director. Jane is hopeful to have this completed in the next two weeks.

Stephanie Miller Davis Grant: The SD State Library is offering a grant application to improve or enhance programming for children. The grant is for \$1,000 and Jane is planning on filling out the application before the end of March.

Review library board bylaws: The library board reviewed the suggested updates to the board bylaws. Dan Williams asked that we check into also adding that a board member could join the meeting by teleconference. Jane will check into that change for next month. A motion was made to amend the bylaws as discussed by Sharon Akland. Second was made by Lourdes Reaves. Motion carried.

Adjournment: The meeting was adjourned at 6:30 pm.

Respectfully, Jane Norling, Secretary & Library Director